



## Meeting Minutes: October 4, 2018

### In attendance:

#### LABBB Board of Directors:

Dr. Kathy Bodie, Arlington Public Schools  
Mr. Jonathan Sills, Bedford Public Schools  
Dr. Julie Hackett, Lexington Public Schools  
Dr. John Phelan, Belmont Public Schools

#### LABBB Central Office:

Patric Barbieri, Executive Director  
Gerry Mazor, Director of Special Projects  
Matt Cameron, Financial Administrator

*Dr. Kathy Bodie* called the Board Meeting to order at 9:27AM.

### No public participation

### Action Items:

Item #1: Approval of minutes for June 7, 2018.

Motion made by Mr. Jon *Sills*, Seconded by Mr. John *Phelan*. All in favor **4-0-0**.

Item #2: Approval of minutes for July 12, 2018.

Motion made by Mr. Jon *Sills*, Seconded by Mr. John *Phelan*. All in favor **4-0-0**.

Item #3: Approval of updated Statement of Corporate Authority.

Motion made by Dr. Julie *Hackett*, Seconded by Mr. John *Sills*. All in favor **4-0-0**.

### Discussion Items:

- LABBB Central Office move
  - Starting on July 1, 2018 LABBB Central Office is now managed by all LABBB staff after 44 years of outsourcing.
  - LABBB moved to its new location on August 14, 2014. (Burlington High School).
  - LABBB held "Thank You" celebration at end of June to show appreciation for EDCO's work.
- LABBB Reunion/Alumni Dance Video from September 14, 2018
  - Our community continues to build. Approximately 250 LABBB graduates attends our reunion dance.
- Woodland House Respite Program and upgrades
  - Upgrades put into the house to make it handicap accessible.
    - New handicapped accessible bathroom.
    - Wheelchair ramp was installed.

- The Guest house will offer respite on weekends from Friday 5:00pm – Sunday 5:00pm. TILL staff will manage respite weekends. LABBB staff can sign up to work too.
- First over night at Woodland house was our Transition program students from Belmont high!
- LABBB classrooms sign out the Woodland house during the week where each classroom has curriculum for students on how to acquire the skills necessary to live on their own (social, housekeeping, laundry, etc.)
- Independent living expectations vs actual e.g. CPAP for those with Down Syndrome.
- Classroom teachers go with the students and lead the respective curriculum and ensure students are active participants in the House.
- Omar’s World of Comics and Hobbies
  - Started by a LABBB family.
  - LABBB staff and students are connected with the store.
- Enrollment is up over 300 students – Arlington is finding more families are requesting LABBB specifically for their OSD placement
  - Shift in member v non-member districts. Historically there has been a 50-50 split between students from LABBB districts vs. out of districts. This has shifted a bit where there are now more students from LABBB districts.
- LABBB Annual Transition Fair
  - Preparing families earlier for post 22 work and services.
  - We need a bigger venue for next year because of our attendance at the inaugural event was high.
- PAR’s OPEB Trust update
  - \$3M initial investment
  - \$163K of interest earned in 5 months
- DESE financial Audit Review October 17-19
  - DESE financial audits & (CPR) every 6 years – this year is our mid-cycle review
  - Suggestions from initial visits related to our central office structure which have been addressed by 7/1 transition.
- Nursing
  - LABBB students that attend any of LABBB’s classrooms should be treated like any other student in the school.
  - Nursing licensure precautions to make sure communication between LABBB & local nurse is happening consistently.
  - One potential solution is to have LABBB and the local school on the same system.
    - ***LABBB to align with districts by acquiring SNAP which shares to local nurses***
    - ***Suggestion for Naomi to call Doug Heim (Arlington Town Council)***
- Minuteman Tech
  - Districts want to work together on this to make sure the Minuteman School Committee knows of the Superintendent’s plans and to emphasize the importance of LABBB’s program at Minuteman.
- Transportation Network / CELC

- 462 students currently being transported
- ~\$300K of savings projected for this year under the new 3-year bid
- 4% overhead charge covers administration of the contract (vendor relations, billing, etc.)
- ~\$40K for space rental and staffing paid to EDCO during FY18
- Discussion was had regarding the FY19 budgetary impact to EDCO if LABBB terminated the funding immediately.
- Agreement to end the day-to-day work performed by EDCO related to billing districts; however, negotiation to be had between the Executive Directors of LABBB & EDCO regarding a one-time payment for FY19 regarding the staffing amount EDCO expects to receive for their Transportation billing

**Adjournment:**

- **Dr. Kathy Bodie** made a motion to adjourn the meeting at **11:08**, seconded by Mr. Jon **Sills**, all in favor **3-0**.

